**26th February 2021 18:30 – 20:00**

**Present**: Dan Clarke (DanC), David Packer, Becky Wheaver, Dan Day (DanD), Stuart Clarke, Nadine Gray,  
Ian Smedley, Wayne Byles, Sharon Packer, Denise Hackett.

**Apologies:** Paul Barker

Opening address by Chairman – Welcome to Sharon packer joining the Committee as Welfare Office

**Carried forward from last meeting:**

1. **New kit response @ DanC**
   1. Over 60 members had ordered club kit out of c100 eligible.
   2. Email to be sent via EA to members re new kit as not all members are on Facebook @Ian
2. **Finance @ Nadine**
   1. Club’s HSBC bank account now performing and payments being made
   2. Bank balance as of 13th February was £5757.84
   3. Please submit expenses asap – e.g. training courses and affiliations @All
3. **Run Leader @ Wayne**
   1. Run Leader renewals ongoing. Becky fully qualified. David to book safeguarding course and video training when permissible.
   2. Run Leader sessions - @ Wayne – to recommence from 29th March subject to Government and Covid rules. Future sessions to be booked on ClubPal with max 12-15 runners per run leader. Review after AGM when running starts again.
   3. Run Leader funding contracts – Completed forms to be sent to Wayne for recording and safe keeping
4. **Welfare Officers Update** 
   1. Welcome to Sharon representing the Welfare Officer role. The other welfare officer is Shelley Byles.
   2. New welfare email address is [welfare.drr@gmail.com](mailto:welfare.drr@gmail.com). Stuart to add to club page.
5. **Membership @ Paul**
   1. Membership numbers to be reported at next meeting
   2. ClubPal update:
      1. Dan C has spoken to Richard re calendar. Weblink works but no App yet. Further clarity on capability required.
      2. c/f to next meeting - How do other ClubPal users link payments to EA or other parent bodies? @ Paul
      3. c/f to next meeting - investigate payment via Stripe @ Paul
6. **Membership Questionnaire**
   1. A questionnaire will be sent to members after AGM asking them what they want re training days/times/events etc @ Becky
7. **Constitution Amendments**
   1. Suggested amendments to Constitution discussed and draft copy circulated with these minutes. Draft to be approved at next meeting and circulated to members to allow approval at AGM. @Becky / DanC
8. **AGM (Virtual) 25th March**
   1. Timetable – DanC to circulate draft timetable to Committee to include how to nominate for committee roles, voting rules and what happens when. Involvement of Brian as independent vote counter. AGM notice to be issued by Thursday 4th March.
9. **AOB**
   1. DanC advised that Neil Wills had left the committee due to a failure to fulfil his role or attend meetings as per constitution rule 20.1.5

Due to a lack of time the remainder of Agenda items carried forward to next meeting.

Date of next meeting – Friday 5th March 2021